

Approved April 12, 2024 by Assembly

ACCESS Council

Area Cooperative Computerized Educational Service System

Regular Assembly Meeting

9:00 a.m. Friday, October 27, 2023

M-I-N-U-T-E-S

A regular meeting of the Assembly of the ACCESS Council of Governments was held at 9:00 a.m. on Friday, October 27, 2023.

Dr. Mook called the meeting to order at 9:09 a.m. The following members were present by roll call. A quorum was reached.

Beaver Local Schools – Nate Aldrich
Boardman Local Schools – Tim Saxton, A.J. Ginnetti, III, Chris Rhodes
Campbell City Schools – Nora Montanez
Canfield Local Schools – Joe Knoll
Columbiana County ESC – Marie Williams, Lucas Cooper
Columbiana Exempted Village – Don Mook, Kathy Davies
Crestview Local Schools – Daniel Hill, Charlene Mercure
ESC of Eastern Ohio – Traci Hostetler, Ryan Jones, Andrew Velchek
East Palestine Schools – Chris Neifer
Jackson Milton Schools – Kirk Baker, Sean Sich
Leetonia Local Schools – Ryan Clapsadle
Poland Local Schools – Janet Muntean
Salem City Schools – Michael Douglas
Sebring Local Schools – Dawn Welsch, Tom Burkett
South Range Local Schools – Mario Nero, Jr.
Springfield Local Schools – Rachael Smith, Kathy Jo Beverly, David Whorten
Struthers City Schools - Pete Pirone
United Local Schools – Melissa Baker
Wellsville Local Schools – Maia Amato
Western Reserve Schools – Cathy Romack
Youngstown City – Bryan Schiraldi

Also attending:

Southern Local Schools – Tom Cunningham, Greg Sabbato
Lisbon Local Schools – Joe Siefke
Lisa Smith, Executive Director, ACCESS
Brian Stidham, Treasurer, ACCESS
Patrick Rager, Director of Technology, ACCESS
Diane Fabian, Director of Student Services and State Reporting, ACCESS

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Ruby Stiles, Student Services, ACCESS

Motion 23-05 - Approve Agenda

Mr. Pirone moved and Dr. Hostetler seconded a motion to approve the agenda. Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Motion 23-06 – Approve Minutes

Ms. R. Smith moved and Mr. Neifer seconded a motion to approve the minutes of the April 2023 Regular Assembly Meeting. Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Motion 23-07 - Financial Report

Mr. Ginnetti moved and Ms. Muntean seconded a motion to approve the financial report. Mr. Stidham reviewed the September 2023 Financial Report. Mr. Stidham reviewed all funds and unique expenditures for FY2024. He also provided an overview of projections for FY2024.

FY2024 Projections All Funds

▪	Beginning Balance	\$1,538,937.43
▪	Revenues	\$3,940,133.20
▪	Expenses	\$3,977,896.37
▪	Projected Ending Balance	\$1,501,174.26
▪	Less Fiber Fund	\$ 601,150.83
▪	Unreserved Ending Balance	\$ 900,023.43

Key Items

- Updated Port Authority/Involta Agreements reducing our fiber maintenance costs
- Security needs requiring additional expenditures
- Planning for Network Infrastructure/Other Equipment refreshes
- Increases from Software/Maintenance providers
- Legal fees substantially higher in FY22-FY24 for work on the Port Authority Fiber Agreements

The Forecast was presented with projected revenues and expenses including anticipated upcoming increases known at this time.

Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Motion 23-08 – FY25 Menu of Services and Fees

Mr. Douglas moved and Mr. Knoll seconded a motion to approve the FY25 Menu of Services and Fees.

Ms. L. Smith shared that no increase is being proposed at this time. Many of the Internet contracts are set for three year terms (FY24-26). Although purchased application costs are

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increasing annually, we continue to be able to plan without increases. We will evaluate this annually.

Approved by the following role call:

- Beaver Local Schools – yes
- Boardman Local Schools – yes
- Campbell City Schools – yes
- Canfield Local Schools – yes
- Columbiana County ESC – yes
- Columbiana Exempted Village – yes
- Crestview Local Schools – yes
- ESC of Eastern Ohio – yes
- East Palestine Schools – yes
- Jackson Milton Schools – yes
- Leetonia Local Schools – yes
- Poland Local Schools – yes
- Salem City Schools –yes
- Sebring Local Schools – yes
- South Range Local Schools – yes
- Springfield Local Schools – yes
- Struthers City Schools - yes
- United Local Schools –yes
- Wellsville Local Schools – yes
- Western Reserve Schools – yes
- Youngstown City – yes

Motion carried. Dr. Mook declared the motion approved.

Student Services Update

Ms. Fabian provided updates to Student Information and EMIS reporting. Ms. Fabian discussed the Local Record Card Data review workshops that will take place toward the end of the school year when most data has been received for review. This will be an open work session for any school/district wishing to attend. More information will be provided in the coming months. She reminded everyone that EMIS Crosscheck is available to all administrators, including Superintendents. Several important reporting dates were also shared.

Network Services Update

Mr. Rager provided an update on security enhancements addressed at ACCESS. Some statistics were also shared as an example.

Fiber Services Update

Ms. L. Smith provided an update on the ACCESS Fiber Infrastructure and the status of renewal contracts with our commercial partners. Contracts are near completion. At present, Horizon is

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completing their overlash of the ACCESS fiber per our agreement with them signed in 2013. Simultaneously, ACCESS has entered into an agreement with Involta LLC to overlash fiber. Both of these projects will benefit ACCESS by providing additional strands of refreshed fiber.

Motion 23-09 - Adjournment

Dr. Hostetler moved and Mr. Baker seconded to adjourn the meeting. Motion carried. Dr. Mook declared the meeting adjourned at 10:00 am

The foregoing is a correct record of the proceedings of the ACCESS Assembly Meeting held on October 27, 2023.

Chairman

Date

Secretary

Date