

To Be Approved during November 2024 Assembly Meeting

ACCESS Council

Area Cooperative Computerized Educational Service System

Regular Assembly Meeting

9:00 a.m. Friday, April 12, 2024

M-I-N-U-T-E-S

A regular meeting of the Assembly of the ACCESS Council of Governments was held at 9:00 a.m. on Friday, April 12, 2024.

Dr. Mook called the meeting to order at 9:04 a.m. The following members were present by roll call. A quorum was reached.

Beaver Local Schools – Eric Lowe
Boardman Local Schools – Tim Saxton, A.J. Ginnetti, III, Chris Rhodes
Canfield Local Schools – Joe Knoll
Columbiana County ESC – Marie Williams, Lucas Cooper
Columbiana Exempted Village – Don Mook, Kathy Davies
Crestview Local Schools – Myra Buck
ESC of Eastern Ohio – Traci Hostetler, Ryan Jones
East Palestine Schools – Chris Neifer
Jackson Milton Schools – Kirk Baker, Sean Sich
Leetonia Local Schools – Dennis Dunham, Jennifer Coldsnow
Lowellville Schools – Fred Schriener
Poland Local Schools – Janet Muntean, Corey Cochran
Salem City Schools – Michael Douglas
Sebring Local Schools – Dawn Welsch
South Range Local Schools – Mario Nero, Jr.
Springfield Local Schools – Rachael Smith
Struthers City Schools - Pete Pirone
United Local Schools –Melissa Baker
Wellsville Local Schools – Maia Amato
West Branch – Adam Fisher
Western Reserve Schools – Stephanie Appel

Also attending:

Southern Local Schools – Greg Sabbato
Lisbon Local Schools – Joe Siefke, Jennifer Coldsnow
Lisa Smith, Executive Director, ACCESS
Brian Stidham, Treasurer, ACCESS
Patrick Rager, Director of Technology, ACCESS

To Be Approved during November 2024 Assembly Meeting

Diane Fabian, Director of Student Services and State Reporting, ACCESS
ACCESS Staff

Motion 24-01 - Approve Agenda

Ms. R. Smith moved and Mr. Lowe seconded a motion to approve the agenda. Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Motion 24-02 – Approve Minutes

Mr. Douglas moved and Mr. Dunham seconded a motion to approve the minutes of the November 2023 Regular Assembly Meeting. Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Motion 24-03 - Financial Report

Mr. Ginnetti moved and Mr. Baker seconded a motion to approve the financial report. Mr. Stidham reviewed the March 2024 Financial Report. Mr. Stidham reviewed all funds and unique expenditures for FY2024. He also provided an overview of projections for FY2024.

FY2024 Projections All Funds

▪	Beginning Balance	\$1,538,937.43
▪	Revenues	\$4,222,753.72
▪	Expenses	\$3,912,763.99
▪	Projected Ending Balance	\$1,848,927.16
▪	Less Fiber Fund	\$ 601,150.83
▪	Unreserved Ending Balance	\$1,247,776.33

Key Items

- Forecast projects no changes to the current fee structure. However, there are still numerous variables that can have an impact. Examples are:
 - Implementation of the maintenance agreement with Involta is expected to be completed July 1, 2024
 - RFP for wide area network equipment replacement to determine if the estimate is accurate
 - Security requirements may dictate additional expenditures
 - Increases from Software/Maintenance providers
 - Actual cost of firewall hardware
 - Healthcare cost trends going forward

Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

To Be Approved during November 2024 Assembly Meeting

OECN Purchasing Consortium

Ms. L. Smith shared that through the OECN Purchasing Consortium, several products have been made available to ITCs to offer schools at state-wide consortium costs. There are a number of products already available, some in the cue for review of pricing, and some being reviewed for consideration. As more information about product offerings are received, it will be shared with ACCESS schools.

Student Services Update

Ms. Fabian provided updates to Student Information and EMIS reporting. Ms. Fabian reminded the Assembly that the Local Record Card Data review workshops have been scheduled for Tuesday, June 11th and Tuesday, June 25, 2024 at ACCESS. Registration is required. There will also be an EMIS Alliance Troubleshooting the LRC workshop for administrators and EMIS Coordinators to attend. More information will be provided once the training materials become available to ITCs. She shared that ODDEX – Progress Towards Graduation, Frontline ParentAccess – State Assessment Results and Frontline MFA will be forthcoming. Ms. Fabian also introduced Victoria Baughman as a new member of the Student Services team.

Network Services

Mr. Davies presented information about Frontline/Google Multifactor Authentication. He explained how the process will work with teachers and staff and what will be required to make this work. The anticipated timeline is highlighted below.

- Pilot districts will be chosen & notified before the end of April.
- All districts are encouraged to enable Google MFA for their staff this spring! This will save you time and headaches in the fall.
- There is limited time left to this school year, but we will migrate as many districts as we can this spring. The rest will be migrated in the fall.
- The biggest time factor in this migration is getting all the users enrolled in Google MFA. The actual configuration and implementation on the back-end is relatively easy.

Mr. Davies also introduced Kaden Shehan as a new member of the Network Services team along with Jackson Douty who is currently serving as an intern.

Security Update

Mr. Davies and Mr. Rager discussed current security practices that ACCESS engages in to secure its infrastructure. Some key practices shared include, but are not limited to:

- Monthly Internal Vulnerability Scans (District Networks)
- Monthly Vulnerability & Security Review with Involta SOC Team
- Weekly External Vulnerability Scans by DHS (Whole Network)
- Weekly Internal Scans of all Access Systems
- Vulnerability Management Assistance*
- SentinelOne Endpoint Detection & Response (ACCESS Core)
- Albert Intrusion Detection System replaced by Involta SOC service

To Be Approved during November 2024 Assembly Meeting

- SEIM upgrade from Alert Logic to Sumo Logic, May 2024
- Consortium pricing on:
 - Sophos EDR, Cisco Duo, INFOSEC TechGuard, and more
- Individual System Scanning/Hardening (CIS-CAT Pro)

Mr. Davies also provided some security best practice tips for network segmentation.

ACCESS Board Membership – Expired Terms – Caucus

Expired Terms for the following current members

Rachel Smith (2022-2024) – Mahoning County Superintendent

Don Mook (2022-2024) – Columbiana County Superintendent

Charlene Mercure (2022-2024) – Columbiana County Treasurer

Ms. R. Smith, Dr. Mook and Ms. Mercure were unanimously recommended to continue serving on the ACCESS Board of Directors, representing their counties, for the term FY 2025 through 2027.

Alternate Board Members (1 year term) – no voting rights unless there is no quorum and filling in for a full Board member in their absence from their respective county. Can be either a superintendent or treasurer. Term, July 1, 2024 through June 30, 2025

Jennifer Coldsnow – Columbiana County Treasurer - reinstated

A.J. Ginnetti – Mahoning County Treasurer - new

Motion 24-04 - Adjournment

Mr. Knoll moved and Mr. Pirone seconded to adjourn the meeting. Motion carried. Dr. Mook declared the meeting adjourned at 9:45 am

The foregoing is a correct record of the proceedings of the ACCESS Assembly Meeting held on April 12, 2024.

Chairman

Date

Secretary

Date