ACCESS Council

Area Cooperative Computerized Educational Service System
Regular Assembly Meeting
9:00 a.m. Friday, April 8, 2022
ACCESS, 493 Bev Road, Unit 1, Boardman, OH 44512

M-I-N-U-T-E-S

A regular meeting of the Assembly of the ACCESS Council of Governments was held at 9:00 a.m. on Friday, April 8, 2022.

Dr. Mook called the meeting to order at 9:05 a.m. The following members were present by roll call. A quorum was reached.

 Austintown Local Schools – Rory Tiedemann
 Beaver Local Schools – Eric Lowe
 Boardman Local Schools – Tim Saxton
 Canfield Schools – Joe Knoll
 Columbiana County CTC – Ryan Rotuna
 Columbiana County ESC – Anna Marie Vaughn
 Columbiana Exempted Village - Don Mook, Kathy Davies
 Crestview Local Schools – Charlene Mecure
 East Palestine Schools – Chris Neifer
 Jackson Milton Schools – Sean Sich
 Leetonia Local Schools –Jennifer Coldsnow
 Lowellville Local Schools - Bryan Schiraldi
 Mahoning County ESC –Traci Hostetler, Andrew Velchek
 Poland Local Schools – Janet Muntean
 Sebring Local Schools – Dawn Welsch, Tom Burkett
 South Range Local Schools – Bethany Carlson, Mario Nero, Jr., Dean Pagnotta
 Springfield Local Schools - Tom Yazvac, David Whorten
 Struthers City Schools - Pete Pirone, Ryan Cene
 United Local Schools –Melissa Baker
 West Branch Schools – Adam Fisher, Jim Graham
 Western Reserve Schools – Cathy Romack
 Youngstown City Schools – A.J. Ginnetti III
 Youngstown Community School – Rachael Smith
Also attending:
 Potential Development – Justin Hodge
 Lisa Smith, Executive Director, ACCESS
 Brian Stidham, Treasurer, ACCESS
 Patrick Rager, Director of Technology, ACCESS
 Diane Fabian, Director of Student Services and State Reporting, ACCESS

Ruby Stiles, Student Services, ACCESS
Gretchen Martin, Student Services, ACCESS
Tom Davies, Network Services, ACCESS
Josh Boone, Network Services, ACCESS
Valarie Inboden, Fiscal Services, ACCESS

Motion 22-01 – Approve Agenda
Mr. Yazvac moved and Dr. Hostetler seconded a motion to approve the agenda. Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Motion 22-02 – Approve Minutes
Mr. Knoll moved and Mr. Yazvac seconded a motion to approve the minutes of the November 2021 Regular Assembly Meeting. Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Motion 22-03 – Financial Report
Dr. Hostetler moved and Mr. Yazvac seconded a motion to approve the financial report.
Mr. Stidham reviewed the March 2022 Financial Report. Mr. Stidham reviewed all funds and unique expenditures for FY2022. He also provided an overview of projections for FY2022.

FY2022 Projections All Funds

- Beginning Balance — $1,036,315.82
- Revenues — $3,483,792.27
- Expenses — $3,516,973.17
- Projected Ending Balance — $1,003,134.92
- Less Fiber Fund — $401,150.83
- Unreserved Ending Balance — $601,984.09

Key items of interest shared by Mr. Stidham

Security needs requiring additional expenditures

Cyber Insurance costs still a concern

Increases from Software/Maintenance providers

Increases in Network Equipment replacement is the most significant change since the November forecast

Legal fees substantially higher in FY22 for work on the Port Authority Fiber Agreements

5-Year Forecast was presented including assumptions and projected and actual percentage increases.

Approved by unanimous roll call vote. Motion carried. Dr. Mook declared the motion approved.

Broadband and ACCESS Fiber Network
Ms. Smith updated the membership about the final stages of the Commercial Partner Fiber Agreement renewal. Terms have been agreed to and the final documents are being prepared. ACCESS is actively participating in the following broadband focused groups.

- BroadbandOhio – Under the Governor's office

- BroadbandAccessOhio, Statewide group of utilities, municipalities, local governments, etc.
- Tri-County Broadband Task Force – Local group looking at Broadband needs in the Tri-County
  - Participants include
    Eastgate COG
    Youngstown State University
    ACCESS
    City of Youngstown
    Youngstown City Schools
    OARNet
    BroadbandOhio, etc.

Network Services

Mr. Rager discussed the impact of security requirements by the AOS and Cyber Insurance carriers. Multi-Factor authentication will be rolled out in the phases below.

- Phase 1 – Remote access VPN - Complete
- Phase 2 – Redesign – In Progress
- Phase 3 – Student information & SSO – Under Review – Anticipated Summer 2022

Email is also required to be secured by MFA. With regard to Cybersecurity Insurance, the following requirements must be in place.

- EDR (Endpoint Detection & Response)
- MFA (Multi-Factor Authentication)
- Backups
- Log Retention
- End User Security Training
- Incident Response Plan
- Patch Control

ACCESS has products available to assist districts with these requirements as well.

Mr. Rager also mentioned that the DR Site Storage for backups and disaster recovery is now available. The network team will work with districts to take advantage of the ACCESS resources they can utilize. ACCESS and district tech representatives have been evaluating web filter products. A selection will be made soon as the ACCESS current contract is set to expire the end of fiscal year 22. Under review are Securly, LightSpeed and GoGuardian.

Ms. Smith shared some feedback on security needs in the districts.

Student/EMIS Services

Ms. Fabian provided a handout and reviewed the EMIS Crosscheck program available to members. This application was made available by META Solutions ITC and purchased by ACCESS for use. She also discussed EMIS and Student Information focused trainings currently available.

Ms. Martin updated the group on the new Ohio Education Jobs Board. ACCESS has purchased the ability for our members post and search within this portal for all jobs within the K-12 school setting. Trainings were held to familiarize district point of contacts on its use. Ms. Smith shared that as part of this offering, PowerSchool Applicant Tracking product is available to any district in need of such an application. Additional information and any updates will be shared as they become available.

Membership Caucus by county to fill ACCESS Board expired seats

The following representatives were selected by their peers to sit on the ACCESS Board of Directors.

      Dr. Don Mook, Superintendent – Columbiana County – (7/1/2022-6/30/2024)

      Mr. Tom Yazvac, Superintendent – Mahoning County – (7/1/2022-6/30/2024)

      Ms. Charlene Mercure, Treasurer – Columbiana County – (7/1/2022-6/30/2024)

Motion 22-04 - Adjournment

Dr. Hostetler moved and Mr. Yazvac seconded to adjourn the meeting.　Motion carried.　Dr. Mook declared the meeting adjourned at 10:23 a.m.

The foregoing is a correct record of the proceedings of the ACCESS Assembly Meeting held on April 8, 2022.

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Chairman   Date

_____   _____

Secretary   Date