ACCESS Newsletter
October 2020

IT'S FALL AGAIN!

Where has the time gone?

Here we are starting the 2020-2021 school year having been challenged to do things differently. Zoom and Google Meets became our life line for training and meetings. Our staff stood ready to adapt to any changes needed in these uncertain times. I commend them and thank them for all of their extra time and efforts to support your needs during this transition. Like you, we continue to learn new ways of doing things. We are ready to support the needs of administrators, staff, teachers, and students as they return to school in a traditional and/or remote environment.

We hope the information contained within this newsletter can contribute to the start of a successful year.

Have a great school year!

Lisa

"Things could always be better, but things could always be worse," is a line attributed to actress Marla Gibbs.

http://www.access-k12.org
Main Number: 330-702-7860
Help Desk - support@access-k12.org

REMINDER: Visit Educational Resources for Remote Learning on our website for information gathered that may be of benefit to you.

ACCESS ASSEMBLY MEETING - MARK YOUR CALENDAR.

The November meeting has been scheduled.

DATE: Friday, November 13, 2020
LOCATION: ACCESS offices or remotely.
TIME: 9:30 a.m.

INFOHIO Library Services

INFOhio has a number of resources available. Among them are Webinar Recordings on a number of valuable educational topics. If you missed a training option, you can find the recording here.
https://www.infohio.org/campus/webinars/recordings

INFOhio September 2020 News Bulletin with new updates can be found
September 2020 News Bulletin

How do I keep up-to-date with remote learning through INFOhio?

For the latest on how INFOhio can support remote learning, please see Keep Calm and Carry On with INFOhio! This article is continually updated with the latest information. For questions regarding INFOhio's remote learning resources, please reach out at support.infohio.org. You can also stay connected with INFOhio by signing up for INFOhio's listserv and newsletter or like and follow INFOhio on Facebook, Instagram, and Twitter.

Library support by INFOhio.
**Phone number: 330-702-7875**
Support Email Address: support@infohio.org

ACCESS SORA/OVERDRIVE Consortium

ACCESS partnered with SORA/Overdrive to provide an eBooks Consortium opportunity for our schools. This is a membership consortium at a cost of $1.00 per student population engaged to benefit from using this service. ACCESS also applied for the LSTA Grant and has been awarded money to contribute to this venture. To date, the following schools are participating. You can join in anytime.

NEW

Jackson-Milton
Salem
Struthers
United
Youngstown
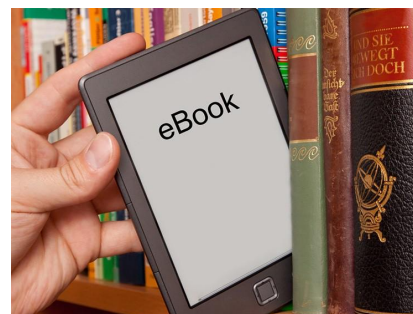
If you are interested, let Lisa Smith know.

FISCAL SERVICES

IMPORTANT DATES - MARK YOUR CALENDAR!

Financial Collections

Five Year Forecast - Initial Required (FY21) (2021P0000) P 9/3/2020 11/30/2020

Five Year Forecast - Initial Optional (FY21) (2021P1OPT) P 12/3/2020 3/26/2021

Staff Collections

Staff and Course Collection - Initial (FY21) (2021L1STR) L 9/24/2020 1/29/2021

REMINDER

For redesign districts, remember to upload your ODJFS reports once completed.

UPCOMING FISCAL TRAININGS FOR DISTRICTS

Redesign Trainings

USAS-r #1	Wednesday	October 7, 2020	9:00AM - 11:30AM
USPS-r #1	Wednesday	October 7, 2020	12:30PM - 3:00PM
USAS-r #2	Wednesday	October 14, 2020	9:00AM - 3:00PM
USPS-r #2	Wednesday	October 21, 2020	9:00AM - 3:00PM
USAS-r #3	Wednesday	November 4, 2020	9:00AM - 3:00PM
USPS-r #3	Wednesday	November 18, 2020	9:00AM - 3:00PM

Prep Sessions continue for migrating districts on Thursdays.

Calendar Year end meeting will be December 9, 2020 Classic AM/Redesign PM

REGISTRATION IS REQUIRED FOR ALL SESSIONS VIA OUR WEBSITE.
These trainings are being offered in person at the ACCESS offices.

Fiscal services

REDESIGN UPDATE….

As of September, 2020, there are now **20** ACCESS districts live on the redesign software. Migrations continue with the remaining districts working toward going live during each wave. ACCESS continues to offer quarterly trainings for those preparing to go live or new staff beginning to use the software. It is recommended that district staff attend two sessions of redesign training prior to going live on the software. Districts planning to go live between January 2021 and June 2021 should be attending training between October 2020 and March 2021. Prep Sessions have begun again on Thursdays for districts going live in the current or next (final) wave. These should be utilized for data prep work, additional training needs, and parallel processing. Future go live districts should reserve Thursdays during their go live wave for these purposes as well.

Districts remaining in current wave for go live between July 2020 and December 2020:
Boardman
Mahoning County ESC
Mahoning Council of Government
Mahoning Unlimited Classroom
Mahoning Valley Stem
Youngstown Community School

Final wave districts for go live between January and June 2020:
Biomed
Columbiana County Career Center
Jackson Milton
Poland
West Branch
Western Reserve
Youngstown City

Network Services

New Product Available

Tech Guard - ACCESS and the MCOECN (representing ITCs across Ohio) have partnered with Tech Guard for cyber security awareness training. This product is a direct replacement for *KnowBe4* and is available through consortium pricing. KnowBe4 consortium pricing costs continued to rise and Tech Guard became a better option for ITCs to offer to our schools. For a price quote for your school, please let us know.

Information about Tech Guard can be found at Cyber Security Training

Pandemic-Electronic Benefit Transfer (P-EBT)

The federal Families First Coronavirus Response Act of 2020 provides the Secretary of Agriculture authority to approve states' implementation of a temporary program called **Pandemic-Electronic Benefit Transfer (P-EBT)**. P-EBT provides families eligible for free or reduced-price meals with Supplemental Nutrition Assistance Program (SNAP) benefits, formerly known as food stamps. ODJFS, ODE and ITCs across the state worked with districts to provide the data required for this benefit. To date, we have extracted data for benefits twice. Here are some statistics

Round 1 - Data submitted for 33 entities totalling 22.054 records
Round 2 - Data submitted for 36 entitles totalling 11,946 records

Thank you for working hard with our Student Services team to get your data up-to-date so that Becky could extract it and send it to the MCOECN/ODE for ODJFS.

Internet Capacity/Bandwidth - One less thing for you to worry about.

While many Ohio schools require an increase in bandwidth for remote learning, the ACCESS Fiber Network (AFN) connects each of our member schools with significant capacity. The 40 Gig backbone from schools to ACCESS' data center supports all data, voice and video needs. Our capacity to the Internet is constantly being monitored and additional bandwidth is purchased when needed. We maintain redundants paths to the Internet to ensure connectivity.

ACCESS VOIP SERVICES - Jabber App - Extended

ACCESS has extended our licensing through **November 2020.**

The Jabber application allows you to use your computer or cell phone as if it were your desk phone at school. Calls to your school phone will ring on your Jabber app just as if you were sitting at your desk at school. When you make calls with Jabber, they will appear to be from your phone at schools. There are several other features, like   instant messaging, included as well.

If you need further information, just let us know or speak with your local technology representative.

STUDENT SERVICES

Missed one of our trainings? Don't worry!

We recorded all of our recent training and posted them to the ACCESS webpage. Feel free to watch any of the sessions that you may have missed. You will need to be logged into site to view the videos.

Click here to view a listing of trainings

Attendance   Scheduling   Homerooms   Lockers
Back to School   HB410   Notifications   Discipline   New User

Seating Charts   IMPORTANT

If you are using Seating Charts in GradeBook, make sure you are using the "Try New Seating Chart." After the next software release is installed, any charts that were created in "Seating Charts" will be deleted.

Class Administration
Seating Chart
Daily Attendance (HR)
Lunch Counts
Period Attendance
Post Homework
Post Class Information
Try New Seating Chart

Google Classroom Sync

Google Classroom Sync has been configured for all districts. Teachers can use Google Classroom Sync to import assignments and marks from Google Classroom to ProgressBook. Students in Google Classroom must match your students in GradeBook. The system matches first by student email address and then by student name.

Instructional Sheet
YouTube Video on How to use Google Classroom Sync
YouTube Video Google Classroom Sync for Standards-Based Classes

Google Classroom → A+ GradeBook

New Updates!
- Students are now sorted alphabetically by last name instead of first name.
- The names of your Google Classroom classes that display in the Google Class dropdown list now contain the section number designated in Google Classroom.

ParentAccess - Students using Google OAuth

If your district has Google OAuth enabled to allow students to log into ParentAccess using their Google Credentials, please remember that as new students are registered in your building, their emails will need to be synced via the Account Import available in GradeBook > PA Admin. They will not be able to login using their email until this is done.

For these students, they will see two sign out links available in ParentAccess. The Sign Out link under their username in the upper right hand corner only signs them out of ParentAccess. Please encourage these students to use the Sign Out of Google to sign out of their Google account completely.

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STUDENT SERVICES (con't)

Student Transcripts - Newer additions

PE Waiver, Graduation Seals, and Diploma Type are available to be added to your transcripts. If your district is interested, please submit an email to student@access-k12.org. Please indicate what format your district uses when running transcripts.

Credit Summary	
DESCRIPTION	CURRENT
PE Waiver	Yes

GENDER:	F
SSID:	
BIRTHDATE:	
ADMISSION DATE	7/1/2016
WITHDRAWAL DATE:	5/15/2020
GRADUATION DATE:	5/17/2020
DIPLOMA TYPE:	Career Tech Honors Diploma

Analytics Hub Reports

Just a reminder that Analytics Hub reports live query the database. This means that your data is driving what is going to appear in the report, including the Filter dropdowns. If you're not seeing a building, status, grade level, etc. appear in the filter dropdowns, this may mean that there is not data for that particular item. Once there is data for that item, it will appear in the dropdown.

Schedule Changes   QUICK TIPS!

Remove - if the student never sat in the class listed on the schedule (was a mistake), use the Remove option. This sets the End Date of the course section to equal the Start Date. Report card marks will also be removed.

Drop - if the student sat in a class for a period of time and then is no longer enrolled in the class, use the Drop option. Report card marks will remain associated with the dropped class.

Transfer with a Drop - can be used if a student sat in a class for a period of time, and is subsequently moved to a different course/section. Report card marks will move to the new class, and will display under the new class and teacher. If a student moves between sections, but report card marks from the original class should still be listed under the original teacher, you will use Drop/Add.

Transfer with a Remove - use if a student was scheduled incorrectly into a course section (never sat in the class) and report card marks were entered. Report card marks will move to the new class, and will display under the new class and teacher.

Please note: Schedule changes in Student Information will not remove or transfer any assignment marks in a teacher's gradebook.

For more details, click on the Changing student schedules link available on our website under Student Services > ProgressBook Documentation. Note: You will need to be logged into the website.

There is only one thing that makes a dream impossible to achieve: the fear of failure.
—Paulo Coelho

EMIS - Upcoming Trainings and Work Sessions

We are continuing to conduct ACCESS EMIS trainings via Zoom. Upcoming meetings and training are scheduled to date as follows.

EMIS Alliance Training
EMIS Alliance is a collaboration between ODE, the MCOECN and ITCs. The Alliance trains ITC staff who then train district staff with the purpose of improving EMIS data quality.

<div align="center">

Troubleshooting FY20 Graduation Report
Tuesday, October 6, 2020
9 - 12:30

Using Excel to Troubleshoot EMIS Data
Tuesday, October 13, 2020
9 - 12:00

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EMIS Coordinator Meetings
FY20 Graduate Reporting Refresher
Wednesday, September 30, 2020
1-3 pm

Period L Staff/Course Reporting Checklist
Friday, October 2, 2020
1-3 pm

FY21 S and SOES Beginning of Year EMIS Reporting Requirements
Wednesday, October 7, 2020
9-Noon

ODE ITC EMIS Trainings

The ODE ITC EMIS Trainings continue to be virtual. Beginning with the September/October 2020 meeting, ODE will use Microsoft Teams platform. The following dates and times are available. To participate in one of these sessions, you must register from your *OH|ID account > Training and Registration > STARs Dashboard*. (Only register for one - all are the same). ODE will release the link and document to you closer to the date you are registered.

Date	Time	Registration Deadline (12 p.m.)
Monday, 9/28/20	1:00 – 3:00 pm	9/24/20
Tuesday, 9/29/20	9:00 – 11:00 am	9/25/20
Wednesday, 9/30/20	9:00 – 11:00 am	9/28/20
Thursday, 10/1/20	1:00 – 3:00 pm	9/29/20
Friday, 10/2/20	9:00 – 11:00 am	9/30/20

EMIS Work Sessions

Although we cannot conduct in-person EMIS Work Sessions, we remain available to work through EMIS reporting issues with you. If you would like assistance, please send an email to emis@access-k12.org. Include details of the subject in question. We can work with you individually via Zoom, phone or email.

New for FY21 - EMIS Reporting

This spring ODE was awarded the Statewide Longitudinal Data System Grant (SLDS). There are four projects in the SLDS Grant:

1. Establish PreK-12 and Workforce Linkages
2. Enhance Ohio's Equitable Access Analysis Tool to Include Additional Data and Increase Functionality & Usability
3. **Using (EMIS) Data to Identify Students At Risk of Not Graduating**
4. Build Resources to Support Regional Data Leads

Project #3 will include reports on progress towards graduation and the calculation of at risk/Early Warning System (EWS) towards graduation. EMIS data used will include: Discipline, Attendance, Course Grades, Credit progress, Graduation Seals and Assessments. Starting in FY21, Attendance and Discipline will be reported during all EMIS S and SOES Collections. To report course grades and non-graduate Core Summary records, two new EMIS reporting collections have been added - Student Course Grade and Non-Graduate Core Summary Records Collections. Here's what we know today.

Student Course Grade Collection
- All requirements are still pending
- Course grades reported for courses that are for high school credit
  - Additional courses/grade levels may be added in the future
- Will be submitted in its own EMIS Reporting Collection
- Will include Interims, Quarter Marks, Semester, Trimester marks, etc. as they occur throughout the school year
- Only one final mark for a course section assigned for a student course reported

Collection of Non-Graduate Core Summary Records
- Requirements are still pending
- Report all core summary records for non-graduates in addition to the graduates as student complete a course.
- Graduate Core Summary records will continue to be reported in the "G" reporting period as they are now.

Civil Rights Reporting

Data from this school year, 2020-2021, will be used for Civil Rights Reporting next year. New expected reporting requirements include school level tracking and reporting instances of bullying/harassment based on religion, and a new category for Offense Type to include the reporting of student and staff assault. ODE does not collect this information and ProgressBook State Support is looking to add these fields to StudentInformation. We expect to hear more about Civil Rights Reporting as the year progresses and we will share this information with you.

HB164 and Reporting Course Grades For EOC Test Scores

HB164 allows districts and schools to substitute an eligible student's final course grade in an eligible course for the corresponding high school end-of-course examination (Does not impact students who graduated in FY20). ProgressBook State Support is working on a process that will produce a file from the 2019-2020 school year that includes the courses, students and points to accommodate reporting courses grades for EOC Test Scores. This file will then be loaded to StudentInformation via the Assessment Import process. State Support indicated that this process will use the *End of Course Assessment Area* of the **Courses > EMIS Tab** to first collect the courses/assessment areas. It will then look at **Course Section Assignments**, **Student Marks** and then convert the **Final Mark** to **Points**. The file output is expected to be in .csv that will allow for manual additions/deletions. We do not have an ETA of availability. The EMIS reporting collection closes on March 26, 2021. As we receive additional information, we will share with you. Information on reporting Course Grades for EOC Test Scores is available from the **ODE Website - Graduation Flexibility - 2021 and Beyond**.

> "Try to be a RAINBOW in someone else's cloud."
>
> MAYA ANGELOU

EMIS

Open EMIS Student Reporting Collections

As of publication, the following EMIS Student Collections are posted to the Data Collector.

FY20 Collections

Graduation Collection (FY20)
05/05/2020-10/16/2020
The FY20 Graduation (G) reporting period captures data related to graduating students for students from the 2019-2020 school year.This data will include diploma information and all data necessary to verify that the student has met CORE and testing graduation requirement

FY21 Collections

Beginning of Year Student Collection (FY21)
09/10/2020-12/21/2020
First collection of student data for all Traditional Districts, JVSd, ESCs, and State Supported Schools. Data reported is used for school funding, federal reporting and other ODE requirements.

SOES Beginning of Year Student Collection (FY21)
08/03/2020-12/21/2020
This collection is required for all Community School and STEM districts reporting of student data. Data reported is used for school funding, federal reporting and other ODE requirements.

Calendar Collection - Initial (FY21)
07/02/2020-09/30/2020
This collection is required for all EMIS reporting entities.

Student Cross Reference (FY21)
07/02/2020-07/14/2021
All EMIS reporting entities are required to submit data. Updated student information (admission and withdraw) must be reported within 30 days to SCR.

SOES Student Contact(s) Collection (FY21)
08/03/2020-08/03/2021
This collection is required for all community schools and STEM districts. This collection allows the resident district, community school, and STEM district to see student name and contact information in relation to conflicts regarding the student.

Staff and Course Collection - Initial (FY21)
09/24/2020-01/29/2021
This collection is required for all EMIS reporting entities. The initial staff collection includes staff employed any time in FY21 and staff members who were employed as of the end of last school year. During this reporting period, most of the staff elements reported will appear on the FY21 Local Report Card. This reporting includes students and their course records.

Fall Early Learning Assessment Collection (FY21)
09/24/2020-04/02/2021
This collection includes the reporting of the PS ELA Assessments.

Kindergarten Readiness Assessment Collection (FY21)
09/24/2020-02/22/2021
This is the required collection for the Kindergarten Readiness State Assessment.

Summer and Fall End of Course Assessment Collection (FY21)
09/24/2020-03/26/2021
This collection is required for all districts whose students took the Summer and/or Fall End of Course Assessment.

The complete FY21 EMIS Data Processing Calendar is available from the ODE Website.

IT'S ON.

TIME TO MAKE THE MAGIC HAPPEN!

THE ACCESS STORE

SHOP WITH US!

Consortium Offerings - through our partnerships, discounted pricing is available on the following products and services. We hope to continue adding to this list.

- **Fred Pryor Learning Solutions** -Online and In-person training https://www.pryor.com/

- **Zoom Video Conferencing** with Ohio BECM and DLA content $7.00 per license for one year ending June 30, 2021

- **GoGuardian** - Safe Digital Learning for Schools   www.goguardian.com

- **Generation Yes** - Student Technology Leaders curriculum/program. www.genyes.org

- **TEC** - Bully Tip Lines, Text Messaging, etc.   http://www.tec911.net/

- **Schoology** - https://www.schoology.com/

- **Illuminate Education -** https://www.illuminateed.com

- **Data Map -** https://www.progressbook.com/datamap/

- **Google Enterprise Suite -** pricing based on NCES FTE. Google Enterprise Overview

- **SORA/Overdrive EBook Consortium - NEW** https://resources.overdrive.com/k-12-schools/

- **Tech Guard - Cyber Security Awareness Training- NEW Information about this product.**
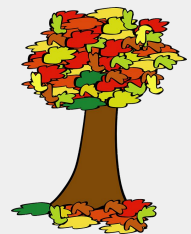
For special pricing, contact Lisa Smith or email smith@access-k12.org

Until our next newsletter, stay safe and enjoy the Fall!

ACCESS October 2020 Newsletter