Network Advisory Committee

Present:

Lisa Smith, ACCESS
Dale Santangelo, ACCESS
John LaPlante, ACCESS
Ron Iarussi, Board Representative
Andrew Velchek, Mahoning County ESC (2012)
Greg Reeves, East Palestine (2013)
Chris Cardelein, Youngstown Community School (2014)
Phil James, Columbiana Career & Technical Center (2014)
Karen Marshall, Instructional Consultant, Technology
Katrina Moore, Instructional Consultant, Technology

Absent:
Jason Martin, Columbiana Exempted Village Schools (2012)
Dean Pagnotta, Springfield Local/South Range Local (2013)

Email Archive Project
The committee met to outline the steps to begin the process of evaluating email archive solutions for ACCESS. An excerpt from *Email, Public Records, and Records Retention Issues*, provided by Attorney John Britton was shared. The excerpt covered the treatment of e-mail as a public record providing guidelines for retention. A draft evaluation rubric along with a working roadmap was also shared as a starting point of discussion.

The committee discussed all documents and established the following criteria to begin the process of soliciting information from five (5) specific vendors.

- The solution is required to provide archive services for all e-mail currently provided to districts through the ACCESS Exchange e-mail system. (approx. 7000 accounts)
- The high-level, fixed archive policy is required to satisfy that ALL e-mail (incoming, internal and outgoing) handled by the Exchange e-mail system will be archived.
- The number of years for retention should be no less than seven (7); however, this may be adjusted based on further research and company recommendations.

The five (5) solutions selected for review are: Gaggle; Barracuda; ArcMail; SonaVault; and Exchange 2010's archiving feature.

Vendor presentations will begin in February and end in April. Wednesday afternoon has been selected as the day for presentations to occur; one presentation an afternoon. A schedule will be distributed once arrangements have been made. An evaluation rubric will be used to objectively evaluate the solutions.

The committee was asked to independently review the draft rubric and email Lisa Smith with any suggestions for inclusion.

John LaPlante shared his intent to present a recommendation for an e-mail archiving solution to the Board and Assembly in May.

ACCESS Virtualization Project
Lisa Smith and Dale Santangelo shared their intent to have a final decision for the ACCESS virtualization platform with implementation sometime this spring.

Fee Increase
At the last meeting, John LaPlante shared that a fee increase proposal would be presented to the Assembly to cover costs for IEP Anywhere and ProgressBook. The increase would also position ACCESS to be able to implement some upgrades. The committee was told the good news that the fee increase was passed.

Educational & Mobile Computing
The group had some brief follow-up discussion on the State's expectations for student exposure to technology through a variety of means, including mobile devices. Karen Marshall and Katrina Moore shared some of the new testing initiatives being discussed. Lisa Smith suggested that Karen and Katrina still consider preparing some type of presentation to share offerings that are available to teachers with the technical staff/administrators, etc.

Bandwidth Monitoring
Lisa Smith shared that each school district now has the capability to view their bandwidth usage (real-time and historical) between their district head-end and ACCESS.

Tech Tools
There didn't appear to be enough interest in the Tech Tool Workshop so one could not be scheduled.

The meeting adjourned.

Lisa Smith